



December 8, 2016

MEMORANDUM

TO: CTI (Georgia Career and Technical Instruction) Coordinators

FROM: Mary Donahue, CTI Executive Director

SUBJECT: CTI Winter Region Meetings

The Winter Region Meetings will be held Thursday, January 19, 2017. During the meetings you will receive DOE updates and all pertinent information pertaining to CTI (Hawks Night and State Conference registration procedures and agendas). The locations for each region meeting are located on the winter registration form attached to this email.

Registration will be from 3:30 pm until 3:55 pm and the meeting will begin at 4:00 pm and last until approximately 7:00 pm. There is a \$45 registration fee for the meeting to be mailed before to CTI. All checks should be made payable to CTI. Reminder: if your school system has not updated the current address information for CTI, they can call and request a W-9 from Georgia CTI. Mail the payment in advance to: CTI 3 Central Plaza Ste 245 Rome, GA 30161.

If you need further assistance, please feel free to contact me at 6786170439 or by email at georgiacti@gmail.com.

Respectfully:

Mary Donahue
CTI Executive Director