

**STATE COMPETITION CONFERENCE  
REGISTRATION PACKET**

**Rock Eagle 4-H Center**

**Wednesday, April 11- Friday, April 13, 2018**



**3 Central Plaza  
Suite 245  
Rome, GA 30161**

**Online Registration Deadline Date: March 9, 2018**  
*(You are responsible for payment for all registered  
attendees after this date of 3-9-18)*

**Forms and payments due by April 1, 2018**

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## MEMORANDUM

**TO:** CTI Coordinators

**FROM:** Tammy Caudell, State CTAE Program Specialist of Special Populations  
Mary Donahue, Executive Director  
Chris Newsham, Board Chair

**SUBJECT:** 37<sup>th</sup> Annual CTI State Leadership Conference

The 37<sup>th</sup> Annual CTI State Leadership Conference will be held at the Rock Eagle 4-H Center in Eatonton, GA, **April 11- April 13, 2018**. The conference theme is "Together We Stand"

**PAY CLOSE ATTENTION TO THE FOLLOWING INFORMATION:**

- ❖ **This year's State Conference Registration will be conducted online. Please note: If you do not register online you WILL NOT be registered for State Conference 2018. You may also visit [www.georgiacti.org](http://www.georgiacti.org) to receive online registration information.**

### Attendance

1. It is recommended that one adult per four students attend the conference to assist with general supervision. Please note that adults may NOT be physically placed in the same housing as their local system due to facility constraints.
2. **A special considerations sheet should be completed on any student that requires individual supervision.**
3. It is recommended to be conscious of male/female students and the ratio between male/female chaperones, as well as other coordinator on site responsibilities.
4. The following breakdown of student participation will be encouraged.

<u>Student</u>	<u>Competitors (minimum)</u>	<u>Non-Competitors</u>
8	4	4
7	4	3
6	3	3
5	3	2
4	2	2
3	2	1
2	1	1
1	1	0

5. There will be absolutely no deletions to registration after March 9, 2018. There will be absolutely no substitution of students entered in a competitive event after April 1, 2018. Please be careful in the selection of students you bring to the conference. This is an honor and reserved for only those students who are worthy of attendance.

### Fees

1. The registration fee is \$255 for CTI Coordinators
2. The registration fee is \$135 for chaperones, and bus drivers acting as chaperones.
3. The registration fee is \$135 per student for 4 or more registered
4. The registration fee is \$155 for 3 or less students registered.
5. The registration fee includes 4 meals and two nights lodging. (April 12<sup>th</sup>-Breakfast, Lunch and Dinner and April 13<sup>st</sup>-Breakfast)
6. **Early Bird registration fee is an additional \$12 per attendee. This fee covers dinner on Wednesday, April 11<sup>th</sup>. You must have meal tickets to participate in these meals.**
7. **Registrations must be completed online by March 9, 2018.** Registrations completed after this date will incur a \$50 late fee, which will be automatically added and strictly enforced by the state office. Online Registration will end on March 9, 2018. **Absolutely; no deletions will be accepted after March 9, 2018. No refunds will be issued.**
8. **You are responsible for payment for all participants registered after this deadline date of March 9, 2018.**
9. All Student Code Conduct, Advisor Agreement, Medical Release, housing form and Special Considerations Page should be postmarked by April 1, 2018 and mailed to GA CTI, 3 Central Plaza Ste 245, Rome, GA 30161.
10. All Fees for Conference must be paid in full by April 1, 2018.
11. An advisor/coordinator may send a personal check for registration. The advisor/coordinator is subject to the following conditions when writing a personal check:
  - A. Check must be available for cashing immediately
  - B. If a check is returned, that school is no longer allowed to submit a personal check for registration and will have to send a money order or school check for ALL future payments.
  - C. \$30 return check fee is imposed each time the check is returned and school administration is notified.

## Forms

In addition to the online process: Each school is required to complete and mail the following items to Georgia CTI 3 Central Plaza Ste 245 Rome, GA 30161:

1. Monetary Fees by April 1, 2018 (Invoice from online registration attached to fees)
2. Adult/Student Medical Release Form. By April 1, 2018
3. Coordinator Agreement Form by April 1, 2018
4. Housing Form by April 1, 2018(Please indicate if not staying on campus one or both nights)
5. Special Considerations April 1, 2018 (Please mark N/A on form if no considerations apply)

## Housing

*PLEASE NOTE: We are staying at Rock Eagle 4-H Center which has cabins. Each Cabin can house 2 adults with one bathroom privately, 2 adults in living room and share private bath with other 2 adults, and two rooms sleeping 8 students each. Each cabin will be same gender cabins. No Co-Ed Cabins are allowed.*

*(Please complete special considerations sheet if student needs individual supervision or other special assistance throughout the conference)*

*Please fill out the housing form provided. Please complete special considerations sheet if student needs individual supervision or other special assistance throughout the conference. Please make a special note if you would like to cluster with another school for housing. Otherwise, you will be housed where space is available. We will be housing by Regions but there may be some overlap.*

## Conference & Housing Registration

*Registration for the conference will take place from 6 to 8 pm on April 11th at the Rock Eagle 4-H Center EMC Senior Pavilion. Follow the Bus Signs to guide you to the registration drop off site.*

## Travel Plans

You should plan your travel so that your school arrives between 6 and 8 pm on April 11<sup>th</sup>, 2018 Dinner will not be provided unless you have also registered as an early bird participant for each attendee. Early Bird Dinner will begin at 5:45pm and end at 7:45pm.

## Conference Competitive Events

**All conference competitive events will be held at the Rock Eagle 4-H Center on Thursday, April 12 between 9 am and 12 noon. For events that have a large number of competitors, there will be a first and second round scheduled. Students competing in these events will be notified on March 20. These students will need to be prepared to compete in the afternoon of April 12 as well.**

## Dress Code

### ❖ Opening General Session

All attendees should wear their conference t-shirt for the opening general session along with blue jeans or khaki pants. Blue jean or khaki shorts are permitted but must meet school dress code.

### ❖ Competitive Events & Leadership Sessions

Competitors should bring professional clothes for competition and students attending the Leadership Sessions should be dressed in the following manner:

Males – dress pants (khaki, black, navy) and collared shirt (polo or button-up) Ties are preferred but not required

Females – dress, skirt, capris or dress pants (khaki, black, navy) and a blouse or shirt

**NO jeans, shorts, logo t-shirts, sunglasses or headwear allowed.**

### ❖ Cookout and Recreation

- All attendees should wear their conference t-shirt and jeans

### ❖ Awards Ceremony

All attendees should bring nice dress khaki slacks for the awards ceremony and a CTI Polo will be provided at conference.

### Free Time

Attendees will also need casual clothes; **it is the advisor/coordinator's responsibility to see that his/her school is appropriately dressed at all times.**

## **Security**

There is a need for a security system for the convenience and protection of every person attending the State Conference. This year, as in past years, we will have a security headquarters, which will maintain a listing of room assignments to facilitate the smooth operation of conference activities

The basic control and security of all students rest with their advisor/coordinator. The coordinator must be aware of his/her students at all times. He/she must ensure that required meetings are attended and curfew is respected. Each coordinator will be given registration material at the time of arrival at the conference, which will include valuable information relative to his/her students.

Since our responsibility for the student is a 24-hour a day job, no coordinator is to leave the property at any time unless it is to take students to off-site conference activities, dinner or sightseeing. Any coordinator who needs to leave for any other reason must clear the absence with the Georgia DOE Program Specialist, Tammy Caudell.

Rock Eagle provides security guards in addition to the security committee. Please respect the job these individuals are performing and realize that they are a great benefit to our conference.

## **Outstanding School Notebook**

The region director must receive all outstanding school notebooks by **March 9, 2018** in order to be eligible for judging. **Absolutely, no exceptions!**

## **Career Exploration and Job Interview Manual**

The region director must receive all manuals for the competitive event of career exploration/job interview by **March 9, 2018** in order for them to be eligible for judging. The notebooks should include on the cover: Event, Contestants Name, School, coordinator name and Level

## **State Officers Candidates**

All students applying for a state officer position (candidate packets on-line) must have application and letters submitted to the region director by **March 9, 2018** in order to be eligible to participate. This is a mandatory requirement. Please see state officer by-laws for more information.

## **Outstanding Senior Scholarships**

All students applying for the CTI Senior Scholarship (application on-line) must have application and letters submitted to the region director or state coordinator by **March 9, 2018**.

We look forward to your participation in the CTI State Leadership Conference. Should you have any questions or concerns, do not hesitate to contact Mary Donahue, CTI Executive Director, at 678-617-0439 cell or by email at [georgiacti@gmail.com](mailto:georgiacti@gmail.com) .

## **Georgia CTI Contact Information**

### **Sylvia Phillips**

CTI Competitive Events Coordinator  
[Judges4education@yahoo.com](mailto:Judges4education@yahoo.com)

### **Ples Davis**

CTI State Board Chair  
East Paulding High  
[pdavis@paulding.k12.ga.us](mailto:pdavis@paulding.k12.ga.us)

### **Mary Donahue**

CTI Executive Director  
3 Central Plaza  
Ste 245  
Rome, GA 30161  
678-617-0439 Cell  
[georgiacti@gmail.com](mailto:georgiacti@gmail.com)

# STATE CONFERENCE TENTATIVE AGENDA 2018

- **Items in RED only apply to BOD and 2017-18 State Officers**
- **Items in BLUE only apply to 2018-19 State Officer Candidates (please note meeting after Awards ceremony for elected officers)**
  - **Items in PURPLE only apply to New Coordinators**

## Wednesday, April 11

- |   |                     |                  |
|---|---------------------|------------------|
| • Dinner (Early Bird Option Only-\$10 per person)   | Dining Hall         | 5:45 PM-7:45 PM  |
| • School Exhibit Set-Up                             | Sutton Exhibit Hall | 5:30 PM-10:00 PM |
| • School Exhibit Set-Up                             | EMC Senior Pavilion | 5:30 PM-10:00 PM |
| • Registration/Region Pictures/T-Shirt Distribution | Senior EMC Pavilion | 6:00 PM- 8:00 PM |
| • State Officer 2017-18 Candidate Rehearsal         | Auditorium          | 7:00 PM          |
| • CTI 2018-19 State Officer Campaigning             | Auditorium          | 8:00 PM- 8:30 PM |
| • Opening General Session                           | Auditorium          | 8:30 PM- 9:30 PM |
| o State Officers Hosting                            |                     |                  |
| o Statewide Campaign Recognition                    |                     |                  |
| o Outstanding School Recognition                    |                     |                  |
| o Region/GACESNP Recognition                        |                     |                  |
| o 2018-19 State Officer Candidate Introductions     |                     |                  |
| o Greetings from DOE                                |                     |                  |
| o NO Keynote Speaker                                |                     |                  |
| • CURFEW/lights Out                                 | Cabins              | TBD              |

## Thursday, April 12

- |  |                                  |                         |
|--|----------------------------------|-------------------------|
| • Breakfast  | Dining Hall                      | 7:00 AM-8:30 AM         |
| • Exhibit Set-Up   | Sutton Exhibit Hall              | 7:30 AM-8:30 AM         |
| • Exhibit Set-Up   | EMC Senior Pavilion              | 7:30 AM-8:30 AM         |
| • Judge's Breakfast & Orientation                                | Dining Hall Room D               | 7:30 AM                 |
| • <b>New Coordinator Meeting</b>                                 | Callaway                         | <b>9:30 AM-11:30 AM</b> |
| • State Officer Election   | Gift Shop                        | 6:00 PM-7:00 PM         |
| • Competitive Events (First Round)                               |                                  | 9:00 AM-Until           |
| ▪ Events with notebooks should be in rooms at 8:00 AM            |                                  |                         |
| ▪ Contestants report at 9:30 AM for interviews                   |                                  |                         |
| • Arts and Crafts  | ERG Pavilion(Behind Hastings)    | 8:30 AM- 9:30 AM        |
| o <i>Non-Competitors</i>   |                                  |                         |
| • Leadership Keynote Session                                     | Auditorium                       | 9:30 AM- 11:30 AM       |
| o <i>Non-Competitors Attend and follow conference dress code</i> |                                  |                         |
| • Leadership Team Building Activity                              | Callaway                         | 11:30-12:30 PM          |
| o <i>Non-Competitors attend and follow dress code</i>            |                                  |                         |
| • Logo Shop  | Gift Shop                        | 9:00 AM-11:30 AM        |
| • Arts and Crafts  | Hastings Pavilion                | 9:30 AM-12:30 PM        |
| o <i>Competitors that have completed their event</i>             |                                  |                         |
| • Lunch  | Dining Hall                      | 12:00 PM -1:30 PM       |
| • Competitive Events-Round 2                                     |                                  | 1:00 PM -Until          |
| • Exhibit Viewing  | Sutton Exhibit Hall              | 12:00 PM -2:00 PM       |
| • Exhibit Viewing  | EMC Senior Pavilion              | 12:00 PM-2:00 PM        |
| • Exhibit and Notebook Removals                                  | EMC Pavilion/Sutton Exhibit Hall | 5:00 PM                 |
| <i>(All Exhibits MUST be removed by 5:00 PM SHARP)</i>           |                                  |                         |
| • FREE TIME  | See Registration Flyer           | 1:00 PM-5:00 PM         |
| • CTI Cookout/Field Day  | EMC                              | 6:00 PM                 |
| • CTI Group Entertainment Activity                               | Senior EMC Pavilion              | 8:00 PM                 |
| • SMORES   | Campfire                         | 9:30 PM                 |
| • CURFEW/Lights Out  | Cabins                           | 11:00 PM                |

## Friday, April 13

- |  |                   |                         |
|--|-------------------|-------------------------|
| • Breakfast                                  | Dining Hall       | 7:30 AM                 |
| • Cabin Clean Up and Out                     | Cabins            | 8:00 AM                 |
| • Awards Ceremony                            | Auditorium        | 9:00 AM                 |
| • 2018-2019 State Officer Meeting            | Auditorium        | 11:00 AM-12:00PM        |
| • <b>2018-2019 Board of Director Meeting</b> | <b>Auditorium</b> | <b>11:00 AM-12:00PM</b> |

# CTI 2018 State Conference Check List

**DEADLINE MARCH 9, 2018 for online registration to avoid penalties**

- Registered Online at <https://www.registernychapter.com/gcti/state/Main.asp> by March 9, 2018
- Sent in the following forms to Georgia CTI 3 Central Plaza Ste 245 Rome, GA 30161 by April 1, 2018
  - Invoice from online registration
  - Code of Conduct for every student attending
  - Code of Conduct for every chaperone or bus driver attending
  - Medical release form for every student and every adult attending
  - Advisor/coordinator agreement for every coordinator attending
  - Housing Form for School (mark N/A if non applies)
  - Special Considerations( mark N/A if non applies)
- Payment for all adults and students attending by April 1, 2018 to Georgia CTI (*if coming from VR please make a note on invoice when you send payment*)
- Career Exploration and Job Interview Manual if competing by March 9, 2018
- State Officer Application mailed if applying by March 9, 2018
- Outstanding Notebook turned in if competing by March 9, 2018
- Outstanding Senior Scholarship if applying March 9, 2018
- Youth Improvement Quest Donation-to receive recognition at State Conference March 9, 2018

**Please note that a penalty will occur if the following information has not been received or postmarked by March 9, 2018 with the exception of forms and payment for SLC. (see above)**

## CTI State Leadership Conference Registration Summary Invoice/T-Shirt Worksheet

This form is designed to aid you in planning your State Conference trip. You will use the information from this worksheet as a tool when registering on-line. Pay close attention to codes and fees when registering on-line. You will also need to input a t-shirt size (worksheet below) for each attendee on-line.

### Summary of Registration Fees:

Attendee Code	Quantity	X Amount	=	Total
Advisor/Coordinator (A)		X \$255.00 Each	=	
Chaperone (CH)		X \$135.00 Each	=	
Bus Driver (B)		X \$135.00 Each	=	
Current State Officer 17-18 (SO)		X \$0 Each	=	
Students (4 or More registered)		X \$135.00 Each	=	
Students (3 or Less registered)		X \$155.00 Each	=	
		Sub -Total Registration	=	(A)
Early Bird Meal Plan Option (Wednesday Dinner on April 11)		X \$12.00 Each	=	(B)

### T-Shirt Summary:

Attendees Name		S	M	L	XL	2XL	3XL
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
<b>TOTAL:</b>							



## ONLINE REGISTRATION INSTRUCTIONS

**DEADLINE DATE: March 9, 2018**

1. Go to <https://www.registermychapter.com/gcti/state/Main.asp>
2. Go to “**Conference Registration**” button to the left of the screen
3. Go to “**Please click here to add your school**” (your old passwords and registration will not work from Fall)
4. Follow the on-line instructions to register your chapter by keying in all required information and clicking the **Submit** button at the bottom of the page.
  - a. The email address you provide here will be the one you receive all your information for online registration. Make sure it is correct.
  - b. **REMEMBER, the way you spell your school name, your name, your address and others is how it will show up on all forms and Name Tags.**
  - c. You may want to write down your user name and password and keep in a secure location in order to access the system in the future.
5. The next page will prompt you to begin by clicking **Add New Name**. Continue adding names until you have entered all of your attendees for your chapter. At any point, you may press the **View Registration** button to get an idea of your total invoice amount.
  - a. You will enter each participant and code them accordingly (example: Chaperone, Competitor, Non-Competitor etc.) **Make sure to “check” the appropriate event for all competitors.**
  - b. You may make a correction to any attendee's information by clicking on the **Edit** button next to their name.
  - c. You may delete an attendee by clicking on the **Delete** button next to their name.
6. When you have entered all your attendees, press the **Submit** button at the bottom of the page.
  - a. At this point, you may have several red messages at the top of the screen. Please read these carefully. Your registration will not be complete until these problems have been resolved. To correct any problems, click the Back to Registration link at the bottom of the page.
7. Be sure to **Print** a copy of your invoice to mail in with your payment and all required forms and press the **CONFIRM** button to finalize your registration.
8. After confirming your registration, you will receive an email to the address provided at Step 4. It will show you all registration information that you keyed in to the system. If you see mistakes, go back and edit your registration. **You may do this until March 9 2018.** Absolutely no registration will be deleted after March 9, 2018. **No refunds will be issued**
9. **Registration payments must be postmarked by April 1, 2018.** Registration payments postmarked after this date will incur a \$50 late fee which unless it is arriving from a VR location. This will be enforced by the state office. Absolutely no registration will be deleted after March 9, 2018. **No refunds will be issued.**
10. All registration materials should be mailed to CTI, 3 Central Plaza Ste 245 Rome, GA 30161

11. CTI does accept personal checks for payments but all returned checks are subject to a \$30 fee and the possibility of the individual being sanctioned from writing personal checks in the future.
  - a. A payment receipt will be issued via the online registration site once CTI receives payment.
12. **A chapter MUST pay for all attendees registered as of March 9, 2018.**
13. If you need to edit your registration you may come back to the website and make changes until the close date of **March 9, 2018**. After the close date you must contact the executive director, Mary Donahue, for assistance.
14. Once you are finished with your registration, be sure to either click the **Log Out** button to make sure that the connection is securely closed, or exit your browser. This will ensure that no one can get in and make changes to your registration.
15. If you experience any difficulty or have questions about the on-line registration process do not hesitate to contact Mary Donahue, Executive Director, at 678-617-0439 or [georgiacti@gmail.com](mailto:georgiacti@gmail.com).

**Required Forms postmarked by April 1, 2018 to avoid penalty to CTI State Office:**

- Each chapter and or attendee is required to complete and return the following forms to CTI:
  - On-Line Conference Registration Invoice with payment.
  - Coordinator Agreement Form
  - Housing Form (mark N/A if none applies)
  - Special Considerations Form (Mark N/A if none applies)
  - Coordinator/Chaperone/Bus Driver Personal Liability/Medical Release/Photograph Release Form. Please duplicate for each adult attendee.
  - Student Personal Liability/Medical Release/Photograph Release Form. Please duplicate for each student attendee.
  - Member Code of Conduct Form. Please duplicate for each student member attendee.
  - A receipt will be issued for each individual check submitted for payment via the online registration site.

**Georgia Career and Technical Instruction (CTI)  
Personal Liability / Medical Release / Photograph Release**

All children, students, and adults who attend any CTI Conference require this form. No conference attendee is allowed to participate unless CTI receives this form. Parents and coordinators: Please make a copy of this completed form for your records.

Name \_\_\_\_\_ Home telephone \_\_\_\_\_

Home street address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

Competitive Event \_\_\_\_\_

Advisor \_\_\_\_\_ School \_\_\_\_\_

School telephone \_\_\_\_\_

School street address \_\_\_\_\_

City/state/zip \_\_\_\_\_

**MEDICAL INFORMATION (children and students only)**

1. Allergies (drug or otherwise) \_\_\_\_\_

2. Current medication \_\_\_\_\_

3. Describe any history of heart condition, diabetes, asthma, epilepsy, or rheumatic fever, etc.  
\_\_\_\_\_

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4. Physician's name \_\_\_\_\_ Physician's telephone \_\_\_\_\_

5. Insurance Company \_\_\_\_\_ Plan Number \_\_\_\_\_

6. Group Number \_\_\_\_\_ Date of last tetanus shot \_\_\_\_\_

7. Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

"I hereby agree to release the CTI, its representatives, agents, servants and employees from liability for any injury to above named person at any time while attending the CTI Activity, including travel to and from the conference, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees."

"I do voluntarily authorize the CTI local coordinators, state advisor, assistants and/or designees to administer and/or obtain routine or emergency medical treatment for the above-named person as deemed necessary in medical judgment."

"I agree to indemnify and hold harmless the CTI coordinators and/or assistants and designees for any and all claims, demands, actions, rights of action, or judgments by or on behalf of the above named person arising from or on account of said procedures or treatment rendered in good faith and according to accepted medical standards."

"I hereby authorize any physician member of the Department of Emergency Medicine of an accredited hospital or any member of the medical staff of an accredited hospital to render medical treatment, which in his/her judgment is deemed necessary in the care of the above named person (child or student) while attending the CTI Activity, including time traveling to and from the conference."

"I permit CTI to use video footage and photographs of my child for publicity that might include but is not limited to: website, PowerPoint presentations, promotional videos, flyers or news publications."

\_\_\_\_\_  
Signature of parent or guardian (if child or student) Date

\_\_\_\_\_  
Participant's or advisor's signature Date

**COMMON CODE OF CONDUCT FOR GEORGIA CAREER & TECHNICAL INSTRUCTION  
(CTI) STUDENT ATTENDEES**

**This form must be duplicated and submitted for each individual student attending the CTI State Conference.**

1. There shall be no defacing of public property. Damages to property, hotel room, or building must be paid by the individual/school responsible prior to leaving.
2. Students shall keep their adult coordinators informed of their activities, and whereabouts at all times. Coordinators are to give students their room numbers so that they can be reached in case of emergencies.
3. **Students must stay the night in their assigned hotel, and in their assigned room. You may not switch rooms. Participants will remain in their assigned room and be quiet after curfew.**
4. Students are not permitted in the sleeping rooms with members of the opposite sex, unless accompanied by an official chaperone.
5. No alcoholic beverages or drugs (narcotics) in any form shall be possessed by participants at any time, under any circumstances.
6. State law forbids minors the use of any tobacco products, therefore no tobacco in any form is allowed.
7. Boom boxes are prohibited at the State Conferences.
8. Personal CD players are prohibited in general sessions at state conferences.
9. No participant shall leave the hotel or conference meeting center unless his or her local coordinator or the state director has granted permission.
10. Be prompt, and prepared for all activities. Students shall attend general session, and assigned activities for which they are registered. Punctuality is a key factor in successful employment; therefore, it is imperative that all students be at general sessions at least 15 minutes prior to the scheduled time.
11. Identification with name, school and advisor must be worn at all times.
12. The following 3 Strike Policy will be enforced in the event an individual/chapter violation:
  - 1) The first time security has to go to a student's room it will be noted in the security report.
  - 2) The second time security has to go to a student's room the student's coordinator will be notified.
  - 3) The third time security has to go to a student's room the state advisor will be notified. It will be to the discretion of the state advisor whether to send the individual/chapter home.
  - 4) If the students and his or her school are sent home, the state advisor will send a letter to the school stating that the school will not be allowed to return for a period of one year.
  - 5) Students are not permitted in the sleeping rooms with members of the opposite sex, unless accompanied by an official chaperone. This offense is an immediate dismissal from the conference. The school will be asked to leave and the school will be notified by the state advisor that the chapter will not be allowed to participate for the period of one year in the program.

***Violation of any Conduct Regulation warrants dismissal from the State Conference, contest disqualification, and the student and/or school will be sent home at his or her own expense.***

I, \_\_\_\_\_ of \_\_\_\_\_ High School, have read, understand, and will adhere to the Common Code of Conduct for CTI participants. My signature below acknowledges by acceptance of the State Conference Code of Conduct.

\_\_\_\_\_  
Signature of Student Participant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

# ADVISOR/COORDINATOR AGREEMENT

## 2018 CTI State Leadership Conference

As CTI coordinator of \_\_\_\_\_ High School, I agree to adhere to the guidelines listed below. I am aware that I am responsible for the students that I bring to the **CTI State Leadership Conference** at Rock Eagle 4-H Center. Therefore, I agree to the following:

1. Submit all required forms for the Conference Registration.
2. Only bring students that I can trust and that have respect for authority.
3. Be aware of my students whereabouts at all times while at the conference.
4. Check to see if my students are in their assigned rooms at curfew.
5. If security finds any of my students out of their rooms after curfew, I will assume responsibility and notify their parents. Students will be dealt with in the manner outlined in the Student Conduct Regulations.
6. Sit with my students during all General Sessions and make sure they are on their best behavior.
7. Make sure that my contestants have the necessary materials and that they are in their assigned contest areas on time.
8. Fulfill all of my assigned duties, including any committees of which I am a member.
9. Make sure that my students adhere to the dress code at all times and that \_\_\_\_\_ appropriate dress clothes are worn to the dance.

I understand that failure to control students could result in my school not participating in CTI State activities the following school year. My signature below verifies that I will abide by the terms of the agreement.

\_\_\_\_\_  
CTI Advisor/Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal/CTAE Director

\_\_\_\_\_  
Date





# Rock Eagle 4-H Center

## *Directions and Maps*

### Rock Eagle 4-H Conference Center

350 Rock Eagle Road Eatonton, Georgia 31024

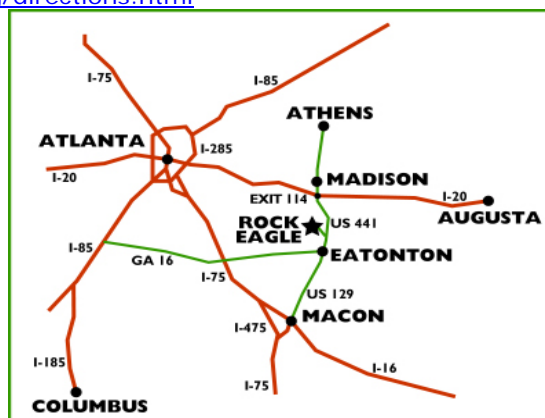
Phone: (706) 484-2899

Email: [reagle@uga.edu](mailto:reagle@uga.edu)

Office Hours: Monday - Friday 8:00 a.m. - 5:00 p.m.

Map of Rock Eagle 4-H Center, Eatonton and MapQuest Directions may be found at

<http://www.rockeagle4h.org/directions.html>



### From Atlanta and other areas West and Midwest

Take I-20 East towards Augusta. Take Exit 114 (Madison/Eatonton exit) and turn right (south) onto Highway 441/129. Travel about 12 miles until you see a large, rectangular, stone sign on the right which says, "University of Georgia, Cooperative Extension Service, Rock Eagle 4-H Center." Turn right and drive about 2.5 miles until you see a smaller version of this stone sign. Turn right. Drive down the hill to the guard house (at the stop sign). Follow the white and black signs to your destination.

### From Augusta and other areas East

Take I-20 West toward Atlanta. Take Exit 114 (Madison/Eatonton exit) and turn left (south) onto Highway 441/129. Travel about 12 miles until you see a large, rectangular, stone sign on the right which says, "University of Georgia, Cooperative Extension Service, Rock Eagle 4-H Center." Turn right and drive about 2.5 miles until you see a smaller version of this stone sign. Turn right. Drive down the hill to the guard house (at the stop sign). Follow the white and black signs to your destination.

### From North Carolina and other areas Northeast

Take I-85 South towards Atlanta. Exit at Commerce, GA (Highway 441). Follow Highway 441 around Athens and continue south. Cross I-20. About 12 miles south you will see a large, rectangular, stone sign on the right which says, "University of Georgia, Cooperative Extension Service, Rock Eagle 4-H Center." Turn right and drive about 2.5 miles until you see a smaller version of this stone sign. Turn right. Drive down the hill to the guard house (at the stop sign). Follow the white and black signs to your destination.

### From Macon and other areas South

From I-75 take I-16 East. Exit onto Highway 129. Go north towards Grey, GA. Go through Grey and head towards Eatonton. Make a left onto the Eatonton bypass (this is where Highway 129 joins with Highway 441). About nine miles north of Eatonton you will see a large, rectangular, stone sign on the left which says, "University of Georgia, Cooperative Extension Service, Rock Eagle 4-H Center." Turn left and drive about 2.5 miles until you see a smaller version of this stone sign. Turn right. Drive down the hill to the guard house (at the stop sign). Follow the white and black signs to your destination.