

ADVISOR/COORDINATOR AGREEMENT
2019 CTI State Leadership Conference

As CTI coordinator of _____ High School, I agree to adhere to the guidelines listed below. I am aware that I am responsible for the students that I bring to the **CTI State Leadership Conference** at Rock Eagle 4-H Center. Therefore, I agree to the following:

1. Submit all required forms for the Conference Registration.
2. Only bring students that I can trust and that have respect for authority.
3. Be aware of my students whereabouts at all times while at the conference.
4. Check to see if my students are in their assigned rooms at curfew.
5. If security finds any of my students out of their rooms after curfew, I will assume responsibility and notify their parents. Students will be dealt with in the manner outlined in the Student Conduct Regulations.
6. Sit with my students during all General Sessions and make sure they are on their best behavior.
7. Make sure that my contestants have the necessary materials and that they are in their assigned contest areas on time.
8. Fulfill all of my assigned duties, including any committees of which I am a member.
9. Make sure that my students as well as myself adhere to the dress code at all times and that appropriate clothes are worn at all times.

I understand that failure to control students could result in my school not participating in CTI State activities the following school year. My signature below verifies that I will abide by the terms of the agreement.

CTI Advisor/Coordinator

Date

Principal/CTAE Director

Date