

## OUTSTANDING SCHOOL RECOGNITION

### Purpose:

The Outstanding School Recognition event provides students the opportunity to showcase and highlight activities of CTI students during the current school year. Building on skills taught in various career technology classes, students demonstrate competency in gathering, organizing and presenting information in an effective and creative manner.

### Description:

The collection of documents, text and pictorial, must be from the section of this manual listed as **CONTENTS for OUTSTANDING SCHOOL NOTEBOOK/SCRAPBOOK.**

### Rules & Procedures:

1. Outstanding School Recognition entries (notebooks/scrapbooks) must be submitted to the State CTI Leadership Team prior to the CTI State Leadership Conference according to a pre-determined, announced deadline.
2. A panel of judges selected by the State Leadership Team will judge each Outstanding School Recognition notebook/scrapbook. Points will be awarded according to the Rating Sheet.
3. Each program receiving a good, excellent or superior rating will received a plaque. All other entrants will receive a certificate. First, second and third place trophies will be selected from "Superior Rated" programs.
4. Entries without a completed Rating Sheet will be ineligible.
5. Each point recorded on the Rating Sheet must be substantiated. A description of these records is listed in the manual.

<b>GOOD</b>	<b>185-199 POINTS</b>
<b>EXCELLENT</b>	<b>200-224 POINTS</b>
<b>SUPERIOR</b>	<b>225-250 POINTS</b>

6. **Each entry must have a table of contents. All pages must be numbered in the bottom right hand corner, excluding title page, table of contents, and division pages. The Verification Form (Appendix C) and Rating Sheet should be APPENDICES A & B. Points will be deducted for failure to include Table of Contents (10 point deduction) and/or page numbers (10 point deduction).**
7. Each entry will be limited to 30 pages excluding the title page, table of contents, verification form and rating sheet. When using sheet protectors, one sheet per cover is allowed. The back of the paper should not have any display or artwork.
8. Verification is required. All entries must include the Verification Form. Failure to include this form will result in **disqualification.**

## **CONTENTS FOR OUTSTANDING SCHOOL NOTEBOOK/SCRAPBOOK**

Each entry should include the following:

Publicity (news clippings, etc.)

School Project

Work Experience and/or Career, Technical and Agricultural Education Class Success Stories

Youth Organizational Activities (FFA, SkillsUSA, FBLA, TSA, FCCLA, HOSA, DECA )

Community Project

Individual Student Achievement

Appreciation Activity

Public Appearance

Recreational Activity

Career and Post Secondary Institution Tours and Visits

Participation in Fall Student Leadership Conference

Participation in Previous Years State Leadership Conference

# OUTSTANDING SCHOOL RECOGNITION RATING SHEET

School Name: \_\_\_\_\_ Coordinator Name: \_\_\_\_\_

EVALUATION CRITERIA	Possible Points	Points Earned
<b>Publicity (Maximum 2)</b> The 10 points are based on 5 points for each item of publicity appearing in the local or school paper, flyers, newsletters, and/or radio or TV shows. All publications must appear in print, must be dated in print and make reference to CTI in order to be valid for points.	10	
<b>School Projects</b> Photos and explanations should show CTI students involved in an activity that benefits the entire school. Project could include landscaping, blood drives, career day, etc.	20	
<b>Work Experience</b> Briefly describe the CTI work based learning program and include several student success stories. Letters from employers may be included. Transitional activities and photos from career/technology classes are acceptable.	20	
<b>Youth Chapter Activities</b> Involvement in other youth organizations (DECA, FBLA, FCCLA, FFA, HOSA, Skills USA, TSA, or other organizations) by CTI students.	20	
<b>Community Project</b> Demonstrate support of the local community by CTI students with special project or support activities. This activity must be planned, implemented and evaluated by the CTI students.	20	
<b>Individual Student Achievements (Maximum 4)</b> Discuss the CTI student's achievements, large or small. School, family and community achievements are acceptable. Collective or group achievements may be included.	20	
<b>Local Appreciation Function</b> May include parents, school personnel, advisory councils, employers, sponsors or friends. CTI students must be involved in planning and implementation to obtain all 20 points. Written reports should include the following: <ol style="list-style-type: none"> <li>1. Written Description of Planning &amp; Execution</li> <li>2. Printed Program</li> <li>3. Publicity and Pictures</li> </ol>	20	
<b>Public Appearances-Promote CTI (Maximum 2)</b> The 20 points are based 10 points for each appearance. Credit given for only two. Must be done by CTI staff or students. Description of each appearance must be submitted.	20	
<b>Recreational Activities</b> The 20 points are based on 10 points for each activity. Written description and/or pictures of each planned activity must be submitted. Activities may include bowling, softball, cookouts, parties, and dances. They must be on the local level and not provided by the State.	20	
<b>Career/Technology Tour/Field Trips/Visitations (Maximum 4)</b> The 20 points are based on 5 points for each career/technology activity of the program. The activities might include field trips to local industries, hospitals, job fairs and technical schools. Visits to Warm Springs may be included. State sponsored events may also be included.	20	
<b>Participation in CTI Fall Leadership Conference</b> 20 total points will be awarded based on the following categories: <ol style="list-style-type: none"> <li>1. School's attendance at annual Fall Leadership Conference. Include certificate and receipt as verification. (10 pts.)</li> <li>2. Photo documentation (5 pts.)</li> <li>3. Student Evaluation (5 pts.)</li> </ol>	20	
<b>CTI State Conference Participation (Previous Year)</b> Fundraising, Committee Work, Competitive Events, and 100% Participation. <ol style="list-style-type: none"> <li>1. Conference Fundraising – Documentation must be included – 5 pts.</li> <li>2. Committee Work (Coordinator must serve on a State Conference Committee or Board of Directors) – 5 pts. <i>Committee work must be supported by documentation</i></li> <li>3. Competitive Event Participation– 2.5 pts. Each (Maximum of 20 pts.)</li> <li>4. 100% Participation – Coordinator must participate in all state required activities (Maximum 10 pts)</li> </ol>	40	
<b>Overall Presentation of Notebook</b> Examples include: Grammatical Presentation, Neatness, Organization, Appearance, etc. Points will be deducted at judge's discretion but no more than 10 may be deducted.	-10	
<b>Point Deduction</b> <b>NO TITLE PAGE (-10 POINTS)</b> <b>NO PAGE NUMBERS (-10 POINTS)</b> <b>OVER PAGE NUMBERS (-2 POINTS per page over)</b>	-10	

<b>FINAL SCORE</b>	250	
<b>COMMENTS:</b>		