



Career & Technical Instruction

## ADULT BEHAVIOR AGREEMENT FOR GEORGIA STATE CTI ACTIVITIES

As a chaperone for students from \_\_\_\_\_ High School, I agree to adhere to the guidelines listed for myself and students. I am aware that I am responsible for the students I bring to state CTI Activities but also serve as a chaperone for all students at the activity. Therefore, I agree to:

- Always being aware of my student's whereabouts while at the activity.
- Checking to see if my students are in their assigned rooms at curfew. This includes calling roll for all students that I am a chaperoning in a facility where multiple schools are housed together.
- Sitting with my students during all General Sessions and making sure they are on their best behavior.
- Making sure my contestants (for competition events) have the necessary materials, and they are in their assigned contest areas on time.
- Fulfilling all of my assigned duties, including any committees of which I am a member.
- Making sure that my students, as well as myself, adhere to the dress code at all times, and school-appropriate clothes are worn at all times.

### **In addition to school staff policies, all adults are expected to:**

- Work cooperatively with others in a courteous, respectful manner demonstrating behaviors appropriate for a positive role model.
- Represent their schools and Georgia CTI with pride and dignity, behave appropriately, exhibit good sportsmanship, and demonstrate reasonable conflict management skills.
- Respect, adhere to, and enforce the Georgia CTI Code of Conduct as well as other rules, policies, and guidelines including state laws and regulations.
- Respect the privacy of all individuals in situations such as toileting, showering, and changing clothes. When it is necessary to supervise minors, at least two leaders should be present and only to the extent that the health and/or safety requires.
- Do not touch minors in a manner that a reasonable person could interpret as inappropriate. Always avoid touching areas that are normally covered by swimsuits. When hugging is appropriate, hug from the side over the shoulders, not from the front.
- Recognize that physical punishment is not an appropriate form of discipline and will not be allowed. Physical punishment includes physical actions that may not be expected of an individual during the program and are assigned to a young person as a consequence of misbehavior.
- Recognize that verbal abuse, physical abuse, or committing criminal acts may be grounds for reporting to supervisors. Abusive behavior towards youth or other adults including failure to provide adequate health and safety measures, inadequate care or supervision, emotional mistreatment of members, or verbal or physical abuse will not be tolerated.
- Under Georgia law, report any mistreatment of youth to the proper authorities. All staff are considered mandatory reporters for purposes of the Policy and must report incidents involving sexual or physical abuse or neglect of a minor immediately.
- Comply with equal opportunity and anti-discrimination laws and policies.
- Treat animals humanely and encourage youth and adults to provide appropriate and ethical care.
- Strive for a minimum of two adults at any activity involving youth. Adults, in most cases, should not be left alone with a single child unless the adult is the parent/guardian of that child.
- To be housed in overnight settings in separate sleeping areas from children when possible. When this is not possible, parents/guardians should be furnished a letter explaining the situation and informing the parent/guardian that his/her child will be housed with an adult in the same room.
- Substance Use Prohibited – Do not use, possess, or be under the influence of alcohol, illegal drugs, or any prescription medication that impairs your ability to perform your duties during the activity.
  - Do not condone others' use of alcohol or illegal drugs during the activity.
  - Smoking and tobacco use are prohibited in front of youth and at many facilities.

- Operate machinery, vehicles, and other equipment in a safe and responsible manner.
- Recognize the following behaviors are inappropriate and will not be tolerated in the presence of youth during student activities:
  - o consumption of alcohol, illegal drugs, and controlled substances
  - o theft, pilfering, or fraud
  - o use of tobacco products and e-cigarettes
  - o sexual advances or activities involving youth
  - o willful damaging of property
  - o permitting passengers to ride in motor vehicles without seatbelts
  - o permitting youth or adults to ride in the back of trucks
  - o behaviors that are illegal under the law

\_\_\_\_\_  
 Chaperone/CTI Advisors/Coordinator's Printed Name

\_\_\_\_\_  
 Chaperone/CTI Advisors/Coordinator's Signature

\_\_\_\_\_  
 Date

**IN ADDITION, CTI ADVISORS/COORDINATORS AGREE TO THE FOLLOWING:**

- Submit all required forms for the Conference Registration and pay the school invoice in full by conference.
- Only bring students that I can trust and that have respect for authority.
- If my students are found in violation of the Georgia CTI Code of Conduct, I will assume responsibility and notify their parents. Students will be dealt with in the manner outlined in the Student Code of Conduct Regulations. I will notify my school administrators as required by my school.

I understand that failure to control students could result in my school not participating in CTI State activities the following school year. My signature below verifies that I will abide by the terms of the agreement.

\_\_\_\_\_  
 CTI Advisor/Coordinator

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Principal/CTAE Director

\_\_\_\_\_  
 Date