



Career & Technical Instruction

Payment Policy Acceptance Form

Responsibility of Scheduling Group

The scheduling group is responsible for being aware of all Georgia CTI policies and guidelines and ensuring they are followed while event attendees use the facilities associated with the full program.

Payment/Cancellation

- Full Payment of the balance is due upon arrival.
- No cancellations are allowed after the conference registration deadline date. The school is responsible for the entire invoice regardless of any participant's attendance at the conference.
- A \$25 service fee will be charged for returned checks.
- Checks or money orders are accepted and made payable to Georgia CTI.
- Mail Payments To: 3 Central Plaza Ste 245 Rome, GA 30161

Liability

Any damages to the facility caused by poor behavior will be charged. Georgia CTI does not assume responsibility for the damage or loss of any personal property. All participants must complete the appropriate Georgia CTI forms (Adult Agreements, Student Code of Conducts, Payment Policy Acceptance, Medical/Phot release). Georgia CTI is not liable for any bodily injury during use of the facility.

School Name: _____ Event Date: _____

School Group Leader Name (Print) _____ Title _____

School Group Leader Signature _____ Date _____

Email or mail this form along with your payment to:

Georgia CTI
3 Central Plaza Ste 245
Rome, GA 30161
georgiacti@gmail.com